

# Aynho Parish Council

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1<sup>st</sup> July 2025

Councillors: You are hereby summoned to attend a meeting of Aynho Parish Council in the Village Hall Mary Cartwright Room, Croughton Road, Aynho, OX17 3BD on **Monday 7<sup>th</sup> July 2025 at 7:00pm** when the following business will be transacted.

*Alan Youel Clerk to Aynho Parish Council*

## **PARISH COUNCIL GENERAL MEETING**

**Venue: Aynho Village Hall**

**7<sup>th</sup> July 2025, 7:00PM**

### **AGENDA**

**25/91 Apologies for absence**

**25/92 Members' declaration of interest in items on the agenda**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**25/93 Public Participation**

The meeting is opened to the public to address Council on matters relevant to its business. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their comments through the Chairman of the meeting. Please state your name and address before making your representation.

**25/94 RAF Croughton**

Introduction from Community Relations Advisor Abigail Jeffs.

**25/95 Minutes of Meeting of the Parish Council of 2<sup>nd</sup> June 2025**

To receive and approve minutes of the Meeting of the Parish Council 2<sup>nd</sup> June 2025.

**25/96 Planning**

To discuss and approve a response as a consultee on:

[2025/2371/LBC](#) - Holly Cottage, 30 Roundtown, Aynho, OX17 3BH - Replacement Aluminium Windows and Doors to property

[2025/2370/FULL](#) - Holly Cottage, 30 Roundtown, Aynho, OX17 3BH- Replacement Aluminium Windows and Doors to property

**25/97 Authorisation of Payments**

To approve and provide dual signatory on payments scheduled June 2025 & July 2025.

**Recommendation:** to approve schedule of payments.

**25/98 Community Infrastructure Levy (CIL)**

To receive and approve report from Clerk/RFO regarding omission in financial year 2022-23 records.

**25/99 Policy Review**

To review and adopt policies and procedures:

- Risk Assessment
- Disciplinary Procedure
- Equal Opportunity Policy
- Attendance Policy
- Grants Policy
- Grant Application Form
- Records Retention Policy
- Freedom of Information Publication Scheme
- Privacy Policy
- Complaints Procedure
- Health & Safety Policy
- Training Statement of Intent

**25/100 Press and Media Policy**

To consider and adopt new policy for Dealing with Press and Media.

**25/101 Land Registry Enquiry**

To consider obtaining title holder details for land adjacent to Station Road (B4031) and bridleway, opposite Miller's Lane and Friar's Well. Search Fee £47.90. With a view to approach regarding possible acquisition of land.

**25/102 Brackley Town Football Field Hire Rate**

To discuss football hire rates for next season, currently £1650pa.

**25/103 Climate & Nature Champion Scheme**

To appoint a Climate & Nature Champion to represent the council in matters relating to the climate, nature, and the environment.

**25/104 Cricket Club Water Usage Request**

To consider ACC request to use water hose on sports field and contribute to meter costs.

**25/105 Community Matters**

- a) **Health & Safety:** To receive update on community speed watch.
- b) **Grounds Maintenance:**
  - a. To receive update on Cherry Tree at The Glebe.
  - b. To consider resident request for council to adopt maintenance responsibility for grass verge/bank at Blacksmiths Hill & Holloway Way.
    - i. APC refused previous offer of bank due to upkeep/stability concerns.
    - ii. Additional request regarding privately owned raised pathway.

- c. To consider siding out of footpath on the B4100, cost £1,000 plus VAT.
  - i. To include an avant with a metal brush on it, 2 men on shovels and then to remove the waste and blow the path to tidy it up after.
- c) **Playpark Update:**
  - a. To receive any updates on maintenance activity.
  - b. RoSPA Inspections scheduled July.
  - c. Consider investigation of recycling waste bin.
- d) **Future Events:** Update on Classic Car event. Suggested 2<sup>nd</sup> week September or October.

**25/106          Newsletter**

To discuss items for next newsletter edition – Cllr Mackenzie to edit on behalf of council.

**25/107          Next Meeting**

*No meeting in August*

1<sup>st</sup> September 2025 – Full Council Meeting

**Signed:** Alan Youel

*Clerk to Aynho Parish Council.*

## **Information about this Agenda**

### **Apologies for Absence**

Apologies for absence including a general reason (i.e. illness, holiday, work etc.) should be notified to the [clerk@aynho-pc.gov.uk](mailto:clerk@aynho-pc.gov.uk) prior to the start of the meeting.

### **Declarations of Interest**

Members should disclose any interests in the business to be discussed. They are also reminded that the disclosure of a Disclosable Pecuniary Interest (i.e., money) will require that the member withdraws from the meeting room during the transaction of that item of business. They should declare these either before the meeting or at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare that fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Evacuation Procedure**

If notified by the Clerk or any Councillor to evacuate the building, do this via the nearest available fire exit. Members and visitors should proceed to the assembly area directly in-front of the village hall and await further instructions.

### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the Clerk, giving as much notice as possible before the meeting.

### **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.