

Aynho Parish Council

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PARISH COUNCIL GENERAL MEETING

Venue: Aynho Village Hall

1st September 2025, 7:00PM

MINUTES

Present:

Cllr Poppy Hoole

Cllr Jerry Stephenson

Cllr Emma Foxon

Cllr David Leigh

2 members of public

Cllr Dawn Willis (Chair)

Cllr Leslie Horley

Cllr Helen Mackenzie

Meeting commenced: 19:05

25/108 Apologies for absence

Apologies received: Cllrs R Willis & Cllr Rees

On the proposition of the Chair, it was RESOLVED: to approve apologies for absence.

25/109 Members' declaration of interest in items on the agenda

None.

25/110 Public Participation

-2 residents spoke in relation to item 25/120 a) b. To receive update regarding Zebra/Pelican Crossing at The Square/Croughton Road

Concerns raised:

- Unsympathetic to Conservation Area
- Incongruent and lack of heritage style
- Poor construction
- Not in keeping with surroundings
- Road safety (Steep ramp from pavement)
- Slabs breaking up

Suggestions:

- Remove path across green (encourage use of proper path and crossing)
- Move waste bin
- Soften appearance with planting
- Report issues on Fixmystreet

D Willis
6/10/25

25/111 Minutes of Meeting of the Parish Council of 7th July 2025

On the proposition of Cllr Horley, seconded by Cllr Stephenson, it was RESOLVED: to approve minutes of the Meeting of the Parish Council 7th July 2025.

25/112 Planning

To discuss and approve a response as a consultee on:

[2025/3048/TCA](#) - 7A Roundtown Aynho OX17 3BG - Works to 3x Sycamore trees within a conservation area. – *No comments.*

[2025/2971/FULL](#) - Friars Well 11 Roundtown Aynho OX17 3BG - Erection of new wooden gates to driveway and installation of replacement metal gates to the south boundary. – *No comments.*

[2025/2834/TCA](#) - Friars Well 11 Roundtown Aynho OX17 3BG - Fell two magnolia trees on western patio – *No objections.* – *No comments.*

[2025/2854/TCA](#) - 24 The Glebe Aynho OX17 3AZ - T1 - Cherry Crown reduce the cherry on the grass verge between the applicant's property and the road by 3m. – *No objections.* – *No comments.*

[2025/2342/FULL](#) - Capability House Croughton Road Aynho OX17 3AT - Erection of a detached garage. – *No comments.*

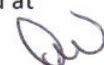
[2025/2845/COND](#) - Park Lodge Croughton Road Aynho OX17 3AX - Discharge of Conditions 3 [Archaeology], 4 [Archaeology] and 5 [Archaeology] on Planning Permission WNS/2022/0489/FUL [Demolition of existing single-storey extension, replacement with two-storey and single storey rear / side extensions]. – *No comments.*

[2025/2727/TCA](#) - Land South of Blacksmiths Hill Aynho - False acacia (T1) - Removal of the part failed limb from the east aspect of the false acacia, reducing the remaining limb by approximately 2 metres in length. Remove all deadwood from the crown of the tree with an attachment size of 25mm or more to functional wood. Plum (T2) - Crown lifting the plum to approximately 5 metres above the highway. Ash (T3) - Removal, suspect ash dieback – *No objections.* – *No comments.*

[2025/2662/COND](#) - 24 Roundtown Aynho OX17 3BH - Discharge of Condition 3 (Materials) and Condition 4 (Door Details) of Planning Permission 2025/0205/FULL and 2025/0107/LBC. (Insertion of door to first floor rear bedroom and a walkway across to raised garden). – *No comments.*

Application Determined:

[2024/3859/LBC](#) - The Cartwright Hotel 1 Croughton Road Aynho OX17 3BE - Listed building consent for retention of The Cartwright Inn public house and conversion of adjacent buildings including upper courtyard outbuildings to create four self-contained residential



units which involve the removal of roof over rear single storey addition, reinstatement of east elevation of outbuilding with glazed doors, installation of link extension, addition of 3no roof dormer windows, demolition of post-war flat roofed side addition and addition of porch to north range of retained outbuildings along with internal blockings and removal of contemporary non-structural partitions. – *Councillors expressed concerns over impact of development works on residents, including how materials would be delivered to site and where construction workers vehicles would park. Suggesting Planning Authority should have conditioned restrictions on working times and access to site.*

25/113 Authorisation of Payments

Cllr Stephenson inspected and confirmed bank reconciliation and invoices against payments schedule.

On the proposition of the Chair, seconded by Cllr Stephenson, it was RESOLVED: to approve payments scheduled July to September 2025.

On the proposition of the Chair, seconded by Cllr Stephenson, it was RESOLVED: to receive schedule of receipts £2147.00 & £410.50.

25/114 PCC Donations and Allocation of Funds

Protocol in relation to potential profit-sharing from Pavilion events:

- Future bookings for the Village Fete will continue to be invoiced to reflect standard hire charges;
- Event profits will be split 50/50 between the PCC and the Parish Council, with Pavilion hire charges deducted prior to the split;
- Parish Council's share of profits will be specifically allocated to equipment or improvements for the play park or sports field, and clearly recorded in the end-of-year accounts;
- To agree how the 2025 donation should be allocated (see 25/115);
- To note the generous donation received from recent Pavilion event proceeds and agree allocation of those funds for community benefit. Suggestions for consideration include new play park equipment (e.g., a picnic bench-style sandpit) and new Pavilion tables, including one suitable for wheelchair users (see 25/115).

On the proposition of the Chair, seconded by Cllr Horley, it was RESOLVED: to adopt the protocol as described.

25/115 Playpark

The Chair updated on upgrade options to the Sports Field & Playpark from potential PCC donation funds, including:

- Sandpit/box
- Sand and Water Table
- Wheelchair access Picnic Table (Sports Field)
- New Bench for Prams/Wheelchairs
- Play Climber
- School Age Playground Tower



- Outdoor Table Tennis (Sports Field)

On the proposition of the Chair, seconded by Cllr Horley, it was RESOLVED: to purchase the Sand Picnic Table and the Wheelchair Accessible Picnic Table, subject to funding from potential PCC donation.

25/116 Annual Defibrillator Support Service Contract

Clerk updated: outstanding invoice from Community Heartbeat Trust (CHT) defibrillator service contract now resolved. Full details of contract coverage unknown.

Village Hall defibrillator currently has battery fault. CHT contacted and can raise with suppliers' technical team. Pads due to expire in October so require replacement.

On the proposition of the Chair, it was RESOLVED: Clerk to make request for CHT to raise battery issue with supplier and advise on pad replacement.

25/117 Land Registry Enquiry

No update regarding details of land ownership for land adjacent to Station Road (B4031) and bridleway, opposite Miller's Lane and Friar's Well.

Carried forward.

25/118 Classic Car & Bike Show

The Chair updated on arrangements for event:

- Aiming for approximately 50 cars, capped at 75 maximum.
- Risk Assessment being populated.
- Parking signage being developed.
- Volunteers for marshalling required.

Clerk updated: various options regarding card reader solutions shared, conclusion Zettle by Paypal most suitable.

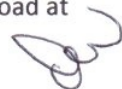
Clerk located Zettle card reader, new Paypal account required.

On the proposition of the Chair, seconded by Cllr Stephenson, it was RESOLVED: Clerk to set up Zettle Paypal system.

25/119 September Booking at Sports Field

Large charity event utilising Sports Field & Pavilion.

- TENS licence to be in place.
- All rubbish to be removed from the premises after event as another event next day.
- Cars parked overnight, to be removed before 09.30 to allow adequate parking for the football booking the following morning.
- No cars are parked on the football pitches, both pitches are being used on Sunday.
- Event to end at 11.00pm to minimise disruption for local residents.



25/120 Community Matters

- a) **Health & Safety:**
a. *Parish Path Warden*

On the proposition of Cllr Leigh, it was RESOLVED: to appoint Cllrs D Willis and Stephenson as Parish Path Wardens.

- b. To receive update regarding Zebra/Pelican Crossing at The Square/Croughton Road

Cllr Horley explained the decision regarding the crossing installation being made by WNC Highways without Parish Council input or consultation.

Cllr Leigh advised that on the south side of the crossing, a slope has been created across the full width of the footway. There is no flat width of footway to allow pedestrians to pass safely without being tilted towards the carriageway as required by normal standards.

- b) **Grounds Maintenance:** None
c) **Consultations:**
a. Draft Northampton Local Cycling and Walking Infrastructure Plan (LCWIP). Monday 11 August and will close at 23.59pm on Sunday 5th October 2025.

25/121 Newsletter

To discuss items for next newsletter edition – Cllr Mackenzie to edit on behalf of council.

Request for volunteers for marshalling at October car show.

25/122 Next Meeting

6th October 2025 – Full Council Meeting

Meeting closed: 21:02

Signed:

D Willis
6/10/25