

Aynho Parish Council

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25th November 2025

Councillors: You are hereby summoned to attend a meeting of Aynho Parish Council in the Village Hall Mary Cartwright Room, Croughton Road, Aynho, OX17 3BD on **Monday 1st December 2025 at 7:00pm** when the following business will be transacted.

Alan Youel Clerk to Aynho Parish Council

PARISH COUNCIL GENERAL MEETING

Venue: Aynho Village Hall

1st December 2025, 7:00PM

AGENDA

25/155 Apologies for absence

To note the resignation received from Councillor Richard Rees.

25/156 Members' declaration of interest in items on the agenda

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

25/157 Public Participation

The meeting is opened to the public to address Council on matters relevant to its business. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their comments through the Chairman of the meeting. Please state your name and address before making your representation.

25/158 Minutes of Meeting of the Parish Council of 3rd November 2025

To receive and approve minutes of the Meeting of the Parish Council 3rd November 2025.

25/159 Planning

To discuss and approve a response as a consultee on:

None

25/160 Authorisation of Payments

To approve and provide dual signatory on payments scheduled December 2025 to January 2026.

Recommendation:

- Resolution to approve schedule of payments.
- Resolution to note income received.

25/161 Pre-approval of Payments – January to February 2026

To consider and approve delegation to the Clerk, in consultation with the Chair, to authorise and make necessary payments falling due before the next scheduled meeting of the Council in February 2026, as no meeting will be held in January. Details of all payments to be reported and ratified at the February meeting.

25/162 Playground Redevelopment – External Consultancy Approach

To note correspondence from Sports and Play Consulting regarding support for assessing existing play facilities, advising on design options, and managing a compliant tender process.

To consider the suggestion that the Parish Council engage in an initial discussion with the consulting team to explore concept options within statutory parameters, with a view to receiving indicative concepts or findings early next year.

To agree whether this should be progressed and scheduled for discussion at a future meeting.

25/163 Community Speed Watch

To note the update received regarding the revised Community Speed Watch (CSW) scheme following this year's pilot with the Staverton Parish CSW group and support from the Police, Fire and Crime Commissioner.

Key proposed changes include:

- Introduction of smaller, lighter RADAR equipment that no longer requires a tripod.
- Each participating group to have its own kit, enabling independent operation and submission of results between March and October.
- A one-off cost of £150 per parish/group, after which the equipment will be owned by the group.

Formal invitations to join the updated scheme are expected early in the new year.

To consider joining the updated CSW scheme and agreeing in principle to purchase the required equipment at a cost of £150 when available.

25/164 Level of Reserves

To note guidance in the *Practitioners' Guide 2025* (Smaller Authorities Proper Practices Panel) regarding appropriate reserve levels:

- **General Reserves:** Recommended minimum level is **between three and twelve months of net revenue expenditure** (para. 5.34).
- **Earmarked Reserves (EMRs):** No upper or lower limit, provided they are held for **genuine and identifiable purposes/projects, reviewed at least annually, and clearly itemised** (para. 5.39). Significant EMRs may attract auditor queries.

To receive information on the current and forecast year-end reserve levels and the purposes for which all reserves are held.

25/165 Highway Improvements

To consider suggestions regarding potential improvements in the Glebe, including measures to discourage verge parking and enhance the environment for residents.

To discuss whether the Parish Council should seek wider resident input on possible highways-related improvements, and to consider appropriate processes for inviting ideas/suggestions in order to identify priorities.

25/166 Village Christmas Preparations

To confirm arrangements for decorating the village Christmas tree on **28th November**, and to note the **kind donation of the tree from Perry Tree Farm**.

25/167 Community Matters

a) **Health & Safety:**

- a. Update on Village Hall Defibrillator.
- b. Broken footpath at Back Path scheduled for repair by February 2026.

b) **Grounds Maintenance:** *None*

c) **Consultations:**

- a. **Northamptonshire Police, Fire and Crime Commissioner Public Consultation: Precept and Public Confidence Survey 2026/2027.** Consulting on their council tax precept - the amount of the council tax bill that goes towards funding Northamptonshire Police and Northamptonshire Fire and Rescue Service.
<https://www.research.net/r/OPFCCPR25>

25/168 Newsletter

To discuss items for next newsletter edition – Cllr Mackenzie to edit on behalf of council.

25/169 Next Meeting

2nd February 2026 – Full Council Meeting

Signed: Alan Youel

Clerk to Aynho Parish Council.

Information about this Agenda

Apologies for Absence

Apologies for absence including a general reason (i.e. illness, holiday, work etc.) should be notified to the clerk@aynho-pc.gov.uk prior to the start of the meeting.

Declarations of Interest

Members should disclose any interests in the business to be discussed. They are also reminded that the disclosure of a Disclosable Pecuniary Interest (i.e., money) will require that the member withdraws from the meeting room during the transaction of that item of business. They should declare these either before the meeting or at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare that fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

If notified by the Clerk or any Councillor to evacuate the building, do this via the nearest available fire exit. Members and visitors should proceed to the assembly area directly in-front of the village hall and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the Clerk, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.