

Aynho Parish Council

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26th January 2026

Councillors: You are hereby summoned to attend a meeting of Aynho Parish Council in the Village Hall Mary Cartwright Room, Croughton Road, Aynho, OX17 3BD on **Monday 2nd February 2026 at 7:00pm** when the following business will be transacted.

Alan Youel Clerk to Aynho Parish Council

PARISH COUNCIL GENERAL MEETING

Venue: Aynho Village Hall

2nd February 2026, 7:00PM

AGENDA

25/170 Apologies for absence

To note the resignation received from Councillor Emma Foxon.

25/171 Members' declaration of interest in items on the agenda

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

25/172 Public Participation

The meeting is opened to the public to address Council on matters relevant to its business. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their comments through the Chairman of the meeting. Please state your name and address before making your representation.

25/173 Minutes of Meeting of the Parish Council of 1st December 2025

To receive and approve minutes of the Meeting of the Parish Council 1st December 2025.

24/174 Co-option to Fill Casual Vacancy

To consider and, if appropriate, co-opt an eligible candidate to fill the current casual vacancy on the Parish Council.

25/175 Planning

To discuss and approve a response as a consultee on:

[2025/5030/LBC](#) - Bortons Farm 14 Roundtown Aynho OX17 3BG - Listed building consent to replace 3 no. existing windows with hardwood casement windows with heritage double glazing.

[2025/4784/FULL](#) - Bortons Farm 14 Roundtown Aynho OX17 3BG - Replace 3 no. existing windows with hardwood casement windows with heritage double glazing.

[2025/5127/FULL](#) - Land North of Charlton Road Charlton Road Aynho Banbury OX17 3A - Retrospective change of use from agricultural use to a secure dog walking field with parking area and improved access via Charlton Road.

[2026/0017/TPO](#) - 4 The Square Aynho OX17 3BL - Works to 1x Yew tree subject to TPO and within a conservation area.

[2025/5311/S73](#) - Park Lodge Croughton Road Aynho OX17 3AX - Variation of condition 2 (approved plans) and condition 3 (Written scheme of investigation for Level 2) and removal of condition 4 and 5 of planning permission WNS/2022/0489/FULL (Demolition of existing single-storey extension, replacement with two-storey and single storey rear/side extensions)

To note: Information requests regarding enabling development at Aynho have been received from Dorset, (Clerk responded).

25/176 Authorisation of Payments

To approve and provide dual signatory on payments scheduled January to February 2026.

Recommendation:

- Resolution to approve schedule of payments.
- Resolution to note income received.

25/177 Bank Reconciliation

To receive and note bank reconciliation to 31st December 2025.

25/178 Expenditure Against Budget

To receive and note expenditure against budget to 31st December 2025.

25/179 Internal Control

To appoint an Internal Control Councillor for remainder of the 2025/26 financial year.

25/180 Implementation of Assertion 10 (Practitioners' Guide 2025)

To confirm that the Council has considered Assertion 10 and to consider any recommendations required to ensure compliance with digital governance standards.

25/181 IT Policy

To consider and adopt an IT Policy for Aynho Parish Council.

25/182 Asset of Community Value

To receive an update on the status of The Cartwright Hotel and consider available options.

25/183 Pavilion Wi-Fi and CCTV

To consider the installation of Wi-Fi at the Pavilion and the feasibility of CCTV, further to recent damage, including costs, data protection implications, management arrangements, and funding options.

Background / discussion points:

- Broken window at Pavilion.
- Whether Wi-Fi would improve use of the Pavilion for hirers, community groups, and council meetings
- Recent incidents of damage and whether CCTV would act as a deterrent
- Initial installation and ongoing maintenance costs for both Wi-Fi and CCTV
- Data protection, signage, and policy requirements associated with CCTV
- Responsibility for monitoring, access to footage, and ongoing management
- Potential funding sources (budget provision, grants, insurance contribution)

25/184 Pavilion Charges

To consider current Pavilion hire charges and whether an increase is appropriate. This includes a proposal to retain tennis hire charges at the current rate, review the Pavilion hourly rates (£5.00 per hour for villagers and £8.00 per hour for non-villagers), and consider maintaining existing rates for regular users with more than 10 bookings per year as a loyalty incentive.

The item will also consider aligning Pavilion hire arrangements more closely with the Village Hall model, including the use of discounted rates for multiple or regular bookings.

25/185 Update on Cricket Club Licence Agreement

To receive and consider update on draft Cricket Club Licence Agreement.

25/186 Playpark – Update

To receive a brief verbal update on progress to date, including a recent meeting with Playdale Playgrounds and initial contact with other playground suppliers (Pentagon Play and Online Playgrounds).

25/187 Keep Aynho Beautiful

To consider Spring village clean up.

25/188 Highway Improvements

- a) To consider resident concerns regarding parking along Croughton Road.
- b) To receive update following Cllr Leigh contact with WNC Highways to explore possible options regarding verge adjustments, including paving, at the Glebe.

25/189 Community Matters

- a) **Health & Safety:**
 - a. To note: Defibrillator at Village Hall reinstated with new battery and pads.
 - b. To note: Footpaths along Charlton Road between The Butts and Raincliffe close, and from Raincliffe to Butts Close, reported to WNC and will be repaired.
 - c. To consider new Grit Bin for the Square following declined request from WNC.
- b) **Grounds Maintenance:** *None*
- c) **Consultations:**

To consider Cllr Leigh's proposal for an agreed mechanism for responding to non-contentious issues that require a response outside the normal meeting cycle.

1. a non-contentious issue is identified that needs a response before the next meeting - identification by any Councillor or the Clerk;
2. the person who identifies that the response is desirable/needed raises it in an e-mail to the whole council and Clerk with a suggested response;
3. the response is considered, commented on, revised, and agreed by e-mail;
4. a vote on the proposed response is taken. A simple majority is needed to proceed but anybody not voting is taken to be a "no".
5. Everybody would have three options:
 - a. Agree - vote in favour;
 - b. Disagree - vote against or abstain;
 - c. Veto. Anybody can raise an objection to the process and require any decision to be delayed until the next meeting.
6. The item and action taken is recorded at the next meeting and discussed further as needed.
 - a. To consider response: **Northants CALC** snapshot survey to understand parish and town councils' satisfaction with their Local Planning Authority (i.e. West Northamptonshire Council (WNC) or North Northamptonshire Council (NNC)). **Closing date for responses is 31 January 2026.**
 - b. To consider response: Consultation on **West Northamptonshire Council's draft budget** proposals for 2026/27. **Closing date for responses midnight Tuesday 3 February 2026.**
 - c. To consider response: An **annual parish consultation survey** organised by Kier Transportation on behalf of West Northamptonshire Council Highways. **Closing date for responses 31 March 2026.**
 - d. Upcoming consultation on the fresh draft of the **West Northamptonshire Local Plan**. This consultation is a key opportunity for Parish Councils to review and comment on proposals that will guide future development across West Northamptonshire. [You can read more about the draft plan and how to participate in the consultation here.](#)

25/190 Newsletter

To discuss items for next newsletter edition – Cllr Mackenzie to edit on behalf of council.

25/191 Next Meeting

2nd March 2026 – Full Council Meeting

Signed: Alan Youel

Clerk to Aynho Parish Council.

Information about this Agenda

Apologies for Absence

Apologies for absence including a general reason (i.e. illness, holiday, work etc.) should be notified to the clerk@aynho-pc.gov.uk prior to the start of the meeting.

Declarations of Interest

Members should disclose any interests in the business to be discussed. They are also reminded that the disclosure of a Disclosable Pecuniary Interest (i.e., money) will require that the member withdraws from the meeting room during the transaction of that item of business. They should declare these either before the meeting or at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare that fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

If notified by the Clerk or any Councillor to evacuate the building, do this via the nearest available fire exit. Members and visitors should proceed to the assembly area directly in-front of the village hall and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the Clerk, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.