

Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree the column headed "Year ending 31 March 2026" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on the accruals and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **Aynho Parish Council**

County area (local councils and parish meetings only): **West Northamptonshire**

Financial year ending 31 March 2026

Prepared by (Name and Role): **Alan Youel - Clerk/RFO**

Date: **01/04/2026**

| | | £ | £ |
|---|-----------|----------|------------------------|
| Balance per bank statements as at 31/3/2026: | | | |
| Co-Op Current Account | account 1 | 1 325 7 | |
| Co-Op Deposit Account | account 2 | 52 503 5 | |
| | | | 53 829 2 |
| Petty cash float (if applicable) | | | - |
| Less: any unpresented cheques as at 31/3/2026 (enter these as negative numbers) | Nil | | - |
| Add: any un-banked cash as at 31/3/2026 | Nil | | - |
| Net balances as at 31/3/2026 (Box 8) | | | <u>53 829 2</u> |

Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: **ABC Parish Council**

County area (local councils and parish meetings only): **ABC County**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **Clerk/ RFO**

Date: **xx/xx/xx**

| | £ | £ |
|--|----------|--------------|
| Balance per bank statements as at 31/3/xx: | | |
| e.g Current Account | 1 000 00 | |
| High Interest Account | 3 000 00 | |
| Building Society Premium Account | ##### | |
| | <hr/> | ##### |
| Petty cash float (if applicable) | | 10 00 |
| Less: any un-presented cheques as at 31/3/xx (normally only current account) | | |
| Cheque number | | |
| 154 | (60 00) | |
| 157 | (18 00) | |
| 158 | (2 00) | |
| | <hr/> | (80 00) |
| Add: any un-banked cash as at 31/3/xx e.g Allotment rents banked 30/3/xx (but not credited until 2 April) | 50 00 | |
| | <hr/> | 50 00 |
| Net balances as at 31/3/xx (Box 8) | | <u>#####</u> |