

Aynho Parish Council

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1st September 2026

Councillors: You are hereby summoned to attend a meeting of Aynho Parish Council in the Village Hall Mary Cartwright Room, Croughton Road, Aynho, OX17 3BD on **Monday 7th September 2026 at 7:00pm** when the following business will be transacted.

Alan Youel Clerk to Aynho Parish Council

PARISH COUNCIL GENERAL MEETING

**Venue: Aynho Village Hall
7th September 2026, 7:00PM
AGENDA**

26/81 Apologies for absence

To note the resignation received from Councillor David Leigh.

26/82 Members' declaration of interest in items on the agenda

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

26/83 Public Participation

The meeting is opened to the public to address Council on matters relevant to its business. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their comments through the Chairman of the meeting. Please state your name and address before making your representation.

26/84 Minutes of Previous Meetings

To receive and approve minutes of the General Meeting of the Parish Council 6th July 2026.

26/85 Co-option to the Parish Council

To fill vacancies on the council by co-option.

26/86 Reports from Ward Councillors

To receive any reports submitted or provided verbally by Ward Councillors.

26/87 Planning

To discuss and approve a response as a consultee on:

[2026/3259/LBC](#) - Aynho Weir Bridge and Lock 33 Aynho Road Kings Sutton- Listed building consent to replace top and bottom weir lock gates and to reinstate stop plank groove recessed in wet abutment of Aynho Weir Bridge

[2026/3081/HH](#) - 2 The Square Aynho OX17 3BL- Installation of Heat Pump to rear

[2026/2955/LBC](#) - 2 The Square Aynho OX17 3BL- Installation of Heat Pump to rear

[2026/2888/TCA](#) - 7 The Glebe Aynho OX17 3AZ- T1 and T2 - conifer trees fell to ground level

2026/2742/COND - College Farm Charlton Road Aynho OX17 3AW- Discharge of Conditions 13 (Biodiversity Method Statement) and 14 (Landscaping and Trees) of planning permission 2024/0027/FULL (Part demolition and conversion of agricultural buildings to commercial use with associated landscaping and access improvements).

26/88 Authorisation of Payments

To approve and provide dual signatory on payments scheduled Aug & Sept 2026.

Recommendation:

- Resolution to approve schedule of payments.
- Resolution to note income received.

26/89 Bank Reconciliation

To receive and note bank reconciliations to 17th July & 17th Aug 2026.

26/90 Annual Governance and Accountability Return (AGAR), Section 3 2025/26

To receive and note External Auditor's Report for the 2025/26 Annual Governance and Accountability Return. No exceptions or other matters. <https://aynho-pc.gov.uk/wp-content/uploads/2026/08/NH0013-S3.pdf>

Recommendation: to approve AGAR 2025-26, section 3 External Auditor report.

26/91 Co-operative Bank

To receive an update and consider alternative provision.

26/92 Donation – St Michael's Church

To consider a request from St Michael's Church for a donation towards the upkeep of the church, church car park and parish newsletter.

The church has advised that it received a donation of **£675** from the Parish Council in February 2025 and notes that no donation has been made during the current financial year. The church believes consideration of a donation may have been postponed due to circumstances at the time and has requested that the Council reconsider the matter.

Recommendation: That the Parish Council considers whether to make a donation and, if so, determines the amount, having regard to its powers, budget provision and the benefit to the local community.

26/93 Brackley Town Football Field Hire Rate

To discuss football hire rates for next season, currently £1650pa.

26/94 Memorial Bench/Plaque

To consider memorial bench/plaque request.

26/95 Replacement Benches – Sports Field

Existing benches at the Sports Field are in a poor and potentially unsafe condition.

Nine benches ideally required, at approximately £220 each. Council is asked to consider purchasing **four or five benches initially**, at a cost of approximately **£880–£1,100**.

Recommendation: To approve the purchase of four or five replacement benches, subject to available funds, and continue to seek external contributions towards the remaining replacements.

26/96 Governance

- **Data Protection Training**

To consider requiring all councillors to complete the **NCALC "Data Protection for Councillors"** online training course by **31 March 2027**.

Completion of this training will support the Council's compliance with **AGAR Assertion 10**, which requires the authority to have arrangements in place for the effective management of risk, including appropriate governance and data protection practices.

Recommendation: That all councillors complete the NCALC *Data Protection for Councillors* online training by **31 March 2027**, with attendance funded by the Parish Council.

- To review and adopt the [Home Working Policy](#)
- To review and adopt the [Flexible Working Policy](#)

26/97 Village Survey

To receive an update.

26/98 Community Matters

a) **Health & Safety:**

a. **People's Emergency Briefing**

To receive an update.

b. **Donated Play Equipment**

To receive an update.

b) **Grounds Maintenance**

a. **Maintenance Update:**

b. **Play Park Update:**

- To further consider quotes received and funding options.
- To consider findings from completed RoSPA inspections.

c) **Events**

To receive update on Car Show.

d) **Consultations**

Little Brook Ward Meeting September 2026.

26/99 Newsletter

To discuss items for next newsletter edition – Cllr Mackenzie to edit on behalf of council.

26/100 Exclusion of press and public

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and having regard to the confidential nature of the business to be transacted to consider, it is proposed that the Press and Public be excluded from the meeting for agenda item 26/101

26/101 NJC Negotiated Award

26/102 Next Meeting

5th October 2026 – Parish Council Meeting

Signed: Alan Youel

Clerk to Aynho Parish Council.

Information about this Agenda

Apologies for Absence

Apologies for absence including a general reason (i.e. illness, holiday, work etc.) should be notified to the clerk@aynho-pc.gov.uk prior to the start of the meeting.

Declarations of Interest

Members should disclose any interests in the business to be discussed. They are also reminded that the disclosure of a Disclosable Pecuniary Interest (i.e., money) will require that the member withdraws from the meeting room during the transaction of that item of business. They should declare these either before the meeting or at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare that fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

If notified by the Clerk or any Councillor to evacuate the building, do this via the nearest available fire exit. Members and visitors should proceed to the assembly area directly in-front of the village hall and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the Clerk, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.