Aynho Parish Council
DOCUMENT REGISTER **Latest Update: May 2026**

Document Title	Date adopted/re-adopted	Review due date
Archiving Policy		
Biodiversity Policy	Apr 2026	Apr 2031
Civility & Respect Pledge		
Code of Conduct	May 2026	May 2027
Committees & Advisory Groups Terms of Reference		
Complaints Procedure	May 2026	May 2027
Councillor Attendance Policy	July 2025	July 2027
Data Breach Policy		
Data Protection Data Map		
Data Protection & GDPR Policy	May 2026	May 2027
Disciplinary Procedure	July 2025	July 2026
Equal Opportunities Policy	May 2026	May 2027
Expenses		
Financial Regulations	May 2026	May 2027
Financial Risk Assessment	May 2026	May 2027
Freedom of Information Publication Scheme	May 2026	May 2027
General Privacy Policy	Mar 2026	Mar 2027
Gifts & Hospitality Code of Conduct	May 2026	May 2027
Grant Application Form	July 2025	July 2027
Grant & Donations Policy	July 2025	July 2027
Grievance Procedure		
Health & Safety Policy	July 2025	July 2026
Home Working Policy	Sept 2025	Sept 2026
Internal Controls Procedures Financial Management		
Internal Controls Checklist	July 2026	July 2027
IT Policy	Feb 2026	Feb 2027
Press & Media Policy	May 2026	May 2027
Publication Scheme	May 2026	May 2027
Public Participation Meeting		
Records Retention Policy	July 2025	July 2026
Reserves Policy	Apr 2026	Apr 2027
Review of Arrangements	May 2026	May 2027
Risk Assessment & Risk Management	May 2026	May 2027
Standing Orders	May 2026	May 2027
Subject Access Requests Procedure	Apr 2026	Apr 2027
Training Statement of Intent	July 2025	July 2027
Vexatious Abusive or Discriminatory Communications Policy	May 2025	Nov 2026